

City of Jacksonville, Florida  
Request for Budget Transfer Form

①

Neighborhoods Department / Housing and Community Development Division  
Department or Area Responsible for Contract / Compliance / Oversight

City-Wide  
Council District(s)

Reversion of Funds: N/A  
(if applicable) Subfund / Indexcode / Subobject / Project Prj-Dtl / Grant Grt-Dtl

**This is an all years fund (carry over not required)**  
Fiscal Yr(s) of carry over(all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): N/A

CIP (yes or no): NO

Justification for Waiver

N/A

Justification for / Description of Transfer:

To appropriate 2019-2022 State Housing Initiative Partnership (SHIP) Program funds from Florida Housing Finance Corporation which will become available on or about July 1, 2019 in the amount of \$1,294,383 and recaptured funds of \$438,611.

The proposed funding includes \$129,438 in administrative funding which adheres to the maximum administrative cap of 10.00% as outlined in 420.9075(7), F.S.

*RC19-153*

Total Amount Appropriated: \$1,732,994.00

CITY COUNCIL

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

OFFICE OF THE MAYOR

BUDGET ORDINANCE     TRANSFER DIRECTIVE

TD / BT Number: BT19-092

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head			<i>S. Berlin</i>	
Mayor's Office	<i>MAY 8 2019</i>		<i>Thomas Daly</i>	
Accounting Division	<i>5-6-19</i>	<i>5-7-19</i>	<i>Laura Stagner</i>	
Budget Division	<i>4-15-19</i>		<i>[Signature]</i>	

Date of Action By Mayor: MAY 8 2019 *TS*

Approved: *Lenny Curry*

Division Chief: Thomas Daly *[Signature]*

Date Initiated: 4/12/19

Prepared By: Laura Stagner *[Signature]*

Phone Number: 255-8279

Initiated / Requested By (if other than Department): \_\_\_\_\_

**APPROVED BY:  
MAYOR'S BUDGET  
REVIEW COMMITTEE**  
DATE MAY 8 2019

RECEIVED  
GENERAL ACCOUNTING

2019 MAY -6 PM 2:04

BUDGET DIVISION

APR 15 2019

RECEIVED

*[Faint handwritten notes]*

*[Handwritten signature]*

*[Handwritten text]*

Budget Transfer Line Item Detail

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: 1,732,994.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
Rev	1N7	State Housing Initiative Partnership	S.H.I.P Program	FL Dept of Economic Opportunity	129,438.00	ERCD1N7	334591			HCS001	2001
Rev	1N7	State Housing Initiative Partnership	S.H.I.P Program	FL Dept of Economic Opportunity	464,945.00	ERCD1N7	334591			HCS001	2002
Rev	1N7	State Housing Initiative Partnership	S.H.I.P Program	Recaptured Grant Funds	438,611.00	ERCD1N7	36908			HFS004	2002
Rev	1N7	State Housing Initiative Partnership	S.H.I.P Program	FL Dept of Economic Opportunity	300,000.00	ERCD1N7	334591			HCS001	2005
Rev	1N7	State Housing Initiative Partnership	S.H.I.P Program	FL Dept of Economic Opportunity	400,000.00	ERCD1N7	334591			HCS001	2007

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: 1,732,994.00

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Grt-Dtl
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Salaries	63,084.00	ERCD1N7	01201			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Pensionable Special Pay	883.00	ERCD1N7	01511			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Medicare Taxes	919.00	ERCD1N7	02102			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	DB Pension Contribution	3,449.00	ERCD1N7	02201			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	DB Unfunded Liability Pension Contribution	9,524.00	ERCD1N7	02201B			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Disability Trust Pension Contribution	189.00	ERCD1N7	02207			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	DC Pension Contribution	1,648.00	ERCD1N7	02213			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Dental Insurance	72.00	ERCD1N7	02301			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Life Insurance	179.00	ERCD1N7	02303			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Health Insurance	8,182.00	ERCD1N7	02304			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Workers Compensation	2,585.00	ERCD1N7	02401			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Travel Expense	1,100.00	ERCD1N7	04002			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	General Liability Insurance	2,208.00	ERCD1N7	04502			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Advertising and Promotion	1,000.00	ERCD1N7	04801			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Misc Services and Charges	122.00	ERCD1N7	04938			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Misc Services & Charges - Internal Services	29,500.00	ERCD1N7	04938C			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Office Supplies	1,000.00	ERCD1N7	05101			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Dues, Subscriptions and Memberships	1,150.00	ERCD1N7	05402			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Indirect Cost	2,644.00	ERCD1N7	09904			HCS001	2001
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Forgivable Loans	464,945.00	ERCD1N7	08304			HCS001	2002
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Forgivable Loans	438,611.00	ERCD1N7	08304			HFS004	2002
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Forgivable Loans	300,000.00	ERCD1N7	08304			HCS001	2005
Exp	1N7	State Housing Initiative Partnership	S.H.I.P Program	Forgivable Loans	400,000.00	ERCD1N7	08304			HCS001	2007